



# GUARDIAN AD LITEM PROGRAM

State of Florida  
Second Judicial Circuit

Attachment # 10  
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September 28, 2004

SEP 29 2004

Parvez Alam, County Administrator  
Leon County Courthouse  
301 S. Monroe St., 5<sup>th</sup> Floor  
Tallahassee, Florida 32301

LEON COUNTY  
HUMAN RESOURCES

RE: Move to Bank of America Bldg.

Dear Mr. Alam:

On behalf of the Guardian ad Litem Program, I want to thank you and your staff, especially Ms. Dressel and Mr. Brantley, for all the time and attention you have given to our spatial requirements. As soon as the minor renovations are completed, I am confident the suite of offices, located on the 8<sup>th</sup> floor, will adequately meet our operating needs.

Again, thank you for your assistance with this process. It has been a pleasure to work with you.

Sincerely,

A handwritten signature in cursive script, reading "Marcia Hilty-Reinshuttle".

Marcia Hilty-Reinshuttle  
Circuit Director

/mhr

Cc: ✓ Kim Dressel, Director of Management Services  
Tom Brantley, Director of Facilities

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